

Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, September 12, 2019 – 9:30 AM

Call to Order/Roll Call

Mr. Snell called the Meeting to order at 9:34 AM with the following in attendance: Mrs. Wiseman, Mrs. Phipps, Mr. Cross and Mr. Snell.

Also in attendance: Mrs. Terry Strieter, Superintendent and Mr. Arledge, Treasurer.

Adoption of Agenda

2019-108

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Agenda be approved.

Revisions and Additions were noted.

Vote: Mrs. Phipps, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Minutes of the August 22, 2019, Regular Board Meeting

2019-109

Moved by Mr. Snell, seconded by Mrs. Wiseman that the Minutes of the August 22, 2019 Regular Board Meeting be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Open Communications

Nothing was shared.

Treasurer's Report

2019-110

The Treasurer presented the list of Bills paid for the month of August 2019 (summary below) for the Board's approval.

Total of Bills Paid during August, 2019

General Fund "001"	1,204,728.64
Local Grants "019"	109,526.52
Staff Development "020"	20,065.68
Agency Funds "027"	3,183.22
Activity Fund "200"	0.00
State Grants "400"	147.90
Federal Grants "500"	0.00
Total	1,337,651.96

The Treasurer updated the Board regarding the FY19 Audit. It was also mentioned that the "Auditor of State Award" has been given to his office for the FY18 Audit. He reviewed the purpose of, and the premium costs for the ESC's Fleet "Non Owned Auto" coverage for approval later in the meeting. He also discussed the Section 125 Plan, also for approval later in the Meeting.

Moved by Mrs. Phipps, seconded by Mrs. Wiseman that the Treasurers Report be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Superintendent's Report

The Superintendent reviewed her monthly updates to the Board. There was discussion on the College Credit Plus Consortium Grant being applied for Greene County Schools with the ESC acting as fiscal agent if Grant is awarded. There was discussion on Project Life and the recently completed High Performing ESC Application with ODE. The upcoming Business Advisory Council Meeting was mentioned and the recently completed Greene County ESC Year in Review was handed out.

Personnel Recommendations

2019-111

The Superintendent requested the following Personnel Recommendations be approved.

Classified Staff

Beth Smith - ECMH Consultant, revised 1-year contract to 189 work days at \$54,143.58 for the 2019-20 school year. The 49 additional days are to be paid by Xenia CSD as part of their ECMH Program.

Carrie Taylor - Early Childhood Social/Emotional Wellness Consultant, 1-year contract, Step 1 Masters, Professional Non-Teaching for 74 days at \$14,926.03 per year for the 2019-20 school year. All days are to be paid by Xenia CSD as part of their ECMH Program.

Certified Staff

Pat Stewart - COTA to be paid \$26.87 per hour, by timesheet, for “up to” 12 days to cover an employee’s absence, along with the “up to” 45 days approved at August meeting.

Megan Gilley - up to 5 days at daily rate, payable by timesheet to cover an employee’s absence.

Grace Schoessow - up to 7 additional days at current daily rate payable by timesheet. All days are to be paid by Xenia CSD as part of their ECMH Program.

Vicki Williamson - up to 10 additional days at daily rate payable by timesheet for additional duties (Behavior Support Team or other).

Substitute Staff

Jonna Grant – Aide

ESC Staff Stipends

Kaitlin Wright - \$500 Resident Educator Mentoring payable end of May 2020

Lynn Sontag - \$1,000 Resident Educator Mentoring payable end of May 2020

Non ESC Staff Stipends

Ellen Zimmerman - \$500 Resident Educator Mentoring payable end of May 2020

Debbie Clark - \$500 SODA Club Co-Advisor Greeneview HS payable end of May 2020

Moved by Mrs. Phipps, seconded by Mrs. Wiseman that the Personnel Recommendations be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Cross, aye.
Motion carried.

Approve American Fidelity Section 125 Plan – 10/01/19 thru 09/30/20

2019-112

Moved by Mrs. Wiseman, seconded by Mr. Cross that the Section 125 Plan, through American Fidelity, for October 1, 2019 thru September 30, 2020 be approved.

Vote: Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Fleet Insurance with Liberty Mutual

2019-113

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Fleet Insurance, effective September 14, 2019 through September 14, 2020, with a Premium of \$781.00 be approved.

Vote: Mrs. Phipps, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Allerton Hill “Continuing” Contract for Beaver Creek City Schools

2019-114

Moved by Mrs. Wiseman, seconded by Mr. Cross that the Continuing Contract be approved. The cost of the contract is \$37,500.00 for each six month period with an automatic six month extension at the end of every six months. The contract ends when Beaver Creek City Schools terminates the agreement.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Approve St. Luke Schools Service Contract For 2019-2020 School Year

2019-115

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Contract with St. Luke Schools to provide Speech Services be approved.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Approve Northmont City Schools Service Contract For 2019-2020 School Year

2019-116

Moved by Mrs. Phipps, seconded by Mrs. Wiseman that the Contract with Northmont City Schools to place a student in the ESC’s INC program, with an individual aide, and all necessary related services be approved

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Cross, aye.
Motion carried.

Approve Clark County ESC Communications Contract for FY20

2019-117

Moved by Mr. Cross, seconded by Mrs. Phipps the contract be approved with Clark County ESC in the amount of \$2,850.00.

Vote: Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Approve Job Descriptions

2019-118

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the following Job Descriptions be approved.

Project Manager for Prevention/Wellness
Family Engagement Consultant and/or Social/Emotional Consultant
Coordinator/State-School Initiatives for Professional Development
Early Childhood Program Director

Vote: Mrs. Phipps, aye; Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye.
Motion carried.

Approve Memorandum of Understanding with Hopewell Health Centers, Inc.

2019-119

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the Memorandum of Understanding with Hopewell Health Centers, Inc. and GCESC as specified in MOU for 2019-20 school year.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Approve Ennis Britton CO., L.P.A. as Additional Board Attorney

2019-120

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that Ennis Britton CO., LPA be approved to assist in public records request cases and other issues as deemed appropriate and necessary by the Superintendent.

Vote: Mr. Cross, aye; Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye.
Motion carried.

Approve Organizational Chart for FY20

2019-121

Moved by Mrs. Phipps, seconded by Mr. Cross that the Organizational Chart be approved.

Vote: Mr. Snell, aye; Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Cross, aye.
Motion carried.

Approve Maxim Roofing Co. Proposal

2019-122

Moved by Mrs. Wiseman, seconded by Mrs. Phipps that the proposal for ESC roofing repairs in the amount of \$3,480.00 be approved.

Vote: Mrs. Wiseman, aye; Mrs. Phipps, aye; Mr. Cross, aye; Mr. Snell, aye.
Motion carried.

Adjourn

There being no further business to come before the Board, Mr. Snell adjourned the meeting at 10:20 AM.

Attest

Lee Snell, President

Robert L. Arledge Jr., Treasurer

Upcoming Events

Board Meeting – Thursday, October 10th @ 9:30 AM

Public Records Commission

After the Board Meeting, the Greene County ESC Public Records Commission met. The ESC Administrative Guidelines, regarding Board Policies 7540.05, 8310, 8315 and 8320 were reviewed. It was determined that the ESC would follow the “January 2019 Revision” Records Retention Schedule as set forth by the Ohio History Connections “State Archives of Ohio Local Government Records Program.

Attending the meeting were Lee Snell, Board President; Terry Strieter, Superintendent; and Robert Arledge, Treasurer.